



Ministry Intern: Media/AV

Fort Bend Community Church in Missouri City, Texas is seeking a part-time Media Intern. This person will be responsible for FBCC's Media needs online. Online media presence includes but is not limited to the following: graphic design, video, photography and social media. The Media Intern will report to Pastor Samuel Kwan.

Responsibilities

Graphic Design – 2 hr/week

- Design Church Graphics to be uniform across all ministries.
- Design Graphics for Events & Sermon Series
- Provide Graphics for Church Ministry Areas (Children, Youth, Adult Ministries, Office, etc)

Video Production – 14 hr/week

- Create, film and Edit Church Anniversary Video for Worship
- Create, film and Edit Training/Instructional Videos for church wide ministries. (working closely with each Ministry lead)s

Social Media (churchwide) – 4 hr/week

- Assist in Social Media posts concerning FBCC.
- Craft thoughtful & engaging posts to Church Facebook, Twitter, Instagram, Wechat and Whatsapp pages
- Utilize photos and videos conveying information & engage followers
- Create effective social media advertisements for churchwide events

Skills & Qualifications

- A professing, growing committed Christian who demonstrates maturity in personal (and family) life.
- Full agreement with the church's doctrinal statement and bylaws by being a member upon employment
- Willing and capable of working with people from diverse backgrounds
- Teachability, flexibility, willingness to receive creative input and direction, and willingness to submit to authority
- Ability to effectively lead, train, and manage volunteers
- Problem solving ability
- Ability to meet deadlines
- Demonstrated ability to keep up with design, web, and social media trends
- Proficient in Adobe Photoshop, Illustrator, InDesign, Premiere Pro & like programs for Graphics and Video design.
- Proficiency in Powerpoint, Proficiency in ProPresenter is a plus

Hours & Availability

20 hours per week

Hours flexible dependent on schedule. Office days will be Monday – Friday

Attendance and involvement during Sunday Worship Services